



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Fairfield Community Centre,
Fairfield Terrace, Bramley, Leeds, LS13 3DQ
Tuesday, 4th July, 2023 at 6.00 pm**

Councillors:

- | | |
|---------------|----------------------------|
| J McKenna | - Armley; |
| A Parnham | - Armley; |
| A Smart | - Armley; |
| C Gruen | - Bramley and Stanningley; |
| T Hinchcliffe | - Bramley and Stanningley; |
| K Ritchie | - Bramley and Stanningley; |
| H Bithell | - Kirkstall; |
| A Rontree | - Kirkstall; |
| F Venner | - Kirkstall; |

Please do not attend the meeting in person if you have symptoms of Covid 19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Debbie Oldham
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 14TH MARCH 2023</p> <p>To receive the minutes of the previous meeting held on 14th March 2023, for approval as a correct record.</p>	7 - 16
8			<p>MATTERS ARISING</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Armley; Bramley and Stanningley; Kirkstall		<p>APPOINTMENT OF CO-OPTEEES TO COMMUNITY COMMITTEES</p> <p>The report of the City Solicitor invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2023/24 municipal year.</p>	17 - 20
10	Armley; Bramley and Stanningley; Kirkstall		<p>COMMUNITY COMMITTEE APPOINTMENTS 2023/2024</p> <p>The report of the City Solicitor is to note the appointment of Councillor Smart as Chair of the Community Committee for 2023/24 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.</p>	21 - 36
11	Armley; Bramley and Stanningley; Kirkstall		<p>INNER WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund. Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.</p>	37 - 48
12	Armley; Bramley and Stanningley; Kirkstall		<p>INNER WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships provides an update to the Community Committee on the work the Communities Team have been engaged in, based on the priorities identified by the Community Committee.</p>	49 - 72
13			<p>YOUTH SUMMIT YAF CONSULTATION REPORT</p> <p>The report of the Head of Locality Partnerships provides the Inner West Community Committee with an update on the Community Committee Youth Summit and the Youth Activity Fund Consultation.</p>	73 - 82

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p> <p>VENUE DETAILS AND MAP</p> <p>Fairfield Community Centre, Fairfield Terrace, Bramley, LEEDS, LS13 3DQ.</p>	83 - 84

INNER WEST COMMUNITY COMMITTEE

TUESDAY, 14TH MARCH, 2023

PRESENT: Councillor A Smart in the Chair

Councillors H Bithell, L Cunningham,
J Heselwood, J Illingworth, J McKenna and
K Ritchie

CO-OPTEES PRESENT

Jonathan Butler, Stephen McBarron, Steve Harris, Stephen Garvani, Andy Rontree

45 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

46 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

47 Late Items

There were no late items.

48 Declaration of Interests

No declarations of interests were made at the meeting.

49 Apologies for Absence

Apologies for absence were received from Councillors C Gruen and F Venner. Catherine Hyde the co-opted member for Armley also sent her apologies.

50 Minutes - 22nd November 2022

RESOLVED – To approve the minutes of the meeting held on 22nd November 2022, as a correct record.

51 Matters Arising

Minute 30 Inner West Community Committee Update Report

Cllr Cunningham had requested further information in relation to the metal sheeting at the bin yard in Armley. Localities Officer to chase up on this information.

Minute 38 – Open Forum

Cllr Bithell updated the Community Committee in relation to inviting members of the Inner West Youth Forum and the New Wortley Youth Board to be part of the Community Committee. Discussions had taken place and she confirmed that two youth members would be part of the Inner West Community Committee and would be taking up roles as part of the Committee from September 2023. They would be able to join in discussions and present their views but would have no voting rights.

52 Open Forum / Community Forums

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

A resident of Armley addressed the Community Committee and raised concerns in relation to some stone steps on Canal Road which required some form of handrails. Armley Members made note of the request and said it would be looked into.

53 Dates, Time and Venue Report

The report of the City Solicitor requested Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

Members were informed that Paragraph 5 of the report set out the proposed dates as follows:

- Tuesday 4th July 2023 at 6pm
- Tuesday 5th September 2023 at 6pm
- Tuesday 21st November 2023 at 6pm
- Tuesday 12th March 2024 at 6pm

RESOLVED – To agree the following dates and times for the Inner West Community Committee for municipal year 2023/2024:

- Tuesday 4th July 2023 at 6pm
- Tuesday 5th September 2023 at 6pm
- Tuesday 21st November 2023 at 6pm
- Tuesday 12th March 2024 at 6pm

It was also agreed that the Community Committee would continue to hold meetings at various locations within the three wards.

54 Inner West Community Committee Finance Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund,

Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

Members were provided with the following information:

- The Wellbeing Fund has a remaining balance of £27,053.04. It was noted that the figure in the report at Paragraph 19 was incorrect. Table 1 of the submitted report showed a breakdown of projects.
- Members were requested to consider the following projects:

Project	Organisation	Amount	Ward
Bramley After School Hub Klub (free to attend)	Kidz Klub Leeds	£4,232.00 (YAF)	Bramley & Stanningley
Raising Aspirations	Barca-Leeds	£1,582.50 (YAF)	Bramley & Stanningley)

- It was noted that since the last meeting on 22nd November 2022 the following projects had been approved by delegated decision notice:
 - New Wortley Christmas in the Community – £2,000 Armley Wellbeing Fund
 - Sandford Paly Area Refurbishment - £5,187.06 Kirkstall Capital Budget
 - Go-Karts - £2,209.20 All three wards Wellbeing Fund
 - Fairfield Lane Grit Bin - £177.22 Bramley & Stanningley Wellbeing Fund
 - St Anne’s Way Skip - £161.90 Kirkstall Wellbeing Fund
 - Upper Rodley Lane Grit Bin Refill - £80.62 Bramley & Stanningley Wellbeing Fund
- No projects had been declined since the last meeting on 22nd November 2022.
- Monitoring information was provided at Paragraph 27 in relation to New Wortley Community Association – Christmas in the Community.
- The Youth Activity Fund has a remaining balance of £45,089.42. A breakdown of projects funded was provided in Table 2 of the submitted report.
- The Small Grants and Skips Budget has a remaining balance of £39.99. Table 3 and Table 4 detailed the projects approved.
- The Capital Budget has ££464.02 available to spend and allocations were summarised in Table 5 of the report.
- The Community Infrastructure Levy (CIL) budget currently has £68,582.42 available to spend. Table 6 showed the projects funded.

RESOLVED - To note:

- a) Details of the Wellbeing Budget position (Table 1)
- b) Wellbeing projects considered as below:

Project	Organisation	Amount	Ward	Outcome
Bramley After School Hub Klub (free to attend)	Kidz Klub Leeds	£4,232.00 (YAF)	Bramley & Stanningley	APPROVED
Raising Aspirations	Barca-Leeds	£1,582.50 (YAF)	Bramley & Stanningley)	APPROVED

- c) Details of the projects approved via delegated decision notice (Paragraph 24)
- d) Monitoring information of its funded projects (Paragraph 26)
- e) Details of the Youth Activities Fund (Table 2)
- f) Details of the Small Grants and Skips Budget (Tables 3&4)
- g) Details of the Capital Budget (Table 5)
- h) Details of the Community Infrastructure Levey Budget (Table 6)

55 Inner West Community Committee Update Report

The report of the Head of Locality Partnerships presented an update of the work which the Communities Team was engaged in, based on the priorities identified by the Community Committee.

The Community Committee Champions provided updates by theme as follows:

Children and Families

- Cllr Bithell had already provided an update in relation to the members of the youth committee as part of Matters Arising. It had been noted that two members would be joining the Community Committee from September 2023.

Environment

- There was to be a city-wide meeting in relation to refuse and recycling with the Waste Strategy to be discussed. Members were informed that the Chief Officer for Environmental Services was due to attend the Environment Sub-Group.
- It was noted that within the next few weeks there was to be a campaign to Keep Leeds Tidy which is part of the nationwide campaign Keep Britain Tidy. Litter picks were to be arranged. Councillors thanked those who are already part of the litter pick teams within the three wards.

Employment

- It was noted that in previous years the Community Committee Champions had been invited to discuss issues in relation to employment at a city level meeting. However, this had not commenced after Covid. The Locality Officer offered to follow up on this with the Community Committee Team Manager.
- Within the Update Report, figures had been provided in relation to unemployment and the uptake of Universal Credit in the Inner West area.

- It was suggested that Employment and Skills be invited to attend a future meeting.

Community Safety

- It was noted that there was to be a briefing in relation to the removal of Alley Gates due to new legislation. The Alley Gates had been installed to address the issues of anti-social behaviour. Members were still awaiting the briefing.
- Police advice was to call 101 if members of the public see any suspicious activity. It was noted the Police do follow up on all calls, however, callers are not always informed of any actions taken or outcome.
- It was suggested that links included within the Update Report be added to the Community Committee social media pages.

Health Wellbeing and Adult Social Care

- Covid and Flu vaccinations are still available.
- Public Health are promoting projects for families and children in relation to overeating. Projects by BARCA delivered in Armley and the Wythers are to continue.

LEEDS 2023 Neighbourhood Hosts

The Neighbourhood Hosts for Armley and Bramley and Stanningley attended the meeting to introduce themselves and provide some information as to what would be happening within the Inner West area for LEEDS 2023.

The following points were noted:

- As part of Leeds 2023, events would be taking place in all 33 wards in the city as well as larger events in the city centre. LEEDS 2023 is due to go live on 31st March.
- The Armley Extravaganza would be taking place at the beginning of August. Once the date has been confirmed the event would be publicised. The community were encouraged to get involved in the event and publicising of Leeds 2023 had already been taking place on social media and with posters and stickers advertising the event in Armley.
- The Bramley event is due to take place on the August Bank holiday with Bramley Baths and BARCA already involved.
- It was noted that applications for grants for local organisations was due to open again and this would be publicised through Inner West Facebook page.

Members discussions included:

- Members suggested that the Neighbourhood Hosts should be invited to the July meeting for an update on events. They also suggested that the Neighbourhood Hosts could attend the local forums.
- In relation to publicity of LEEDS 2023 and the local events Members suggested the use of billboards.
- Members said that any organisation wishing to get involved but do not fit the criteria for grants should contact the Inner West Locality Officer to see if funding could be provided through the Councillors MICE money.

RESOLVED – To note the content of the report.

56 Highways - Leeds Safe Roads Vision Zero

The report of the Team Leader (Safe and Sustainable Travel) introduced an update on the recently adopted Vision Zero Strategy and its action plan.

The following attended this item:

- Rosie Revell, Team Leader, Road Safety
- Rebecca Murray- Transport Planner, Influencing Travel Behaviour

Members were provided with a PowerPoint presentation that touched on the following key points:

- Road accidents and safety statistics were compelling enough for a new approach and the need to bring in the Vision Zero Strategy. The Strategy and Action Plan was adopted in September 2022.
- There is an ambition that by 2040 no one will be killed or suffer serious injuries on roads in Leeds.
- The 4 guiding principles: road death and serious injury are not acceptable, humans make errors and are vulnerable to injury, safe system approach and everyone is responsible.
- The 5 safe system pillars of actions: safe speeds, safe roads, safe vehicles, safe behaviours and people and post-collision learning and care.
- The language used is to change to talking about victims and drivers (not vehicles).
- Date driven interventions in terms of police operations targeted the fatal 5 (speed, mobile phone usage, not wearing a seatbelt, distraction and careless driving). The approach to change these would be through behaviour change campaigns, education, infrastructure, targeted communications, funding bids and reporting.
- Highway Code updated 2022: hierarchy of road users - those in charge of vehicles that can cause the greatest harm in the event of a collision bear the greatest responsibility to take care and reduce the danger they pose to others.
- Changes to speed camera criteria introduced in February 2023. There is additional flexibility in siting criteria and warning signage will not always be present.
- An overview of how Highways and Transportation aim to achieve Vision Zero: infrastructure changes, partnership with Leeds and West Yorkshire Safe Roads Partnership, awareness raising events and radio campaigning, Visual Messaging System (VMS) road safety messaging, school safety lessons, citywide targeted communications, Speed Indication Devices (SIDs), wheelie bin stickers, monitoring collision data and analysis and other data led interventions and trials.

- Promotion of 'Operation Snap' where photographic evidence showing driving offences that can be submitted to West Yorkshire Police (WYP) online.

In response to questions from Members of the Committee and members of public in attendance, the Community Committee were informed of the following:

- Information in relation to causation factors of accidents would be sent to Members with a breakdown by ward.
- The Action Plan would review speed limits and would also look to promoting 20mph restrictions in residential areas.
- It was noted that mobile phones were one of the major causes of distraction for drivers. However, the team acknowledge that there are other distractions such as children whilst they are passengers in a vehicle. The team would look at this as part of education to schools along with the use of E-Scooters. It was recognised that E-Scooters had become popular, and training was being included along with cycling for schools and the team were looking to build on this type of training at secondary schools.
- A member of the Peoples Forum was in attendance at the meeting and also raised the issue of causation factors and statistics. He wished to share ideas for safer roads. The officer offered to speak with him after the meeting.
- A member of the public attending the meeting wished to see the adoption of 20mph as a default on all residential roads. It was noted this issue was being looked at as part of the action plan.
- The 5 pillars of Safer Road System included Post Collision, Learning and Care. This was in response to those who were affected by road death as there were gaps in assistance and support after a fatality.
- It was noted that after a recent fatality on A647, Inner West Members had attended a meeting in relation to speed on a particular stretch of the A647 in Armley. As a result, a speed camera was to be added to this stretch of road. The Transport Officers were invited to attend a future Armley Forum.
- Members suggested using factual information about people's injuries and experiences of accidents rather than statistics to make a more powerful statement for road users.
- The Committee were advised that the new version of the Highway Code presented a new hierarchy of road users which had met with a hostile reception from some road users. The team hoped to open up dialogue with hard to reach groups. It was noted that more detailed analysis of accidents and statistical information could be accessed using Data Mill North.
- It was acknowledged that resources were not currently adequate in tackling road incidents such as speed, but the Police were on board with the Vision Zero Strategy and the action plan.
- In relation to speed check surveys the officers present were unable to provide information on chosen locations but offered to check this and report back.

- Members noted that on the Day of Remembrance as part of the Oak Leaf Service, names of those who had been in fatal accidents were read out at Leeds Minster.

The Chair thanked the officers for their attendance at the meeting.

RESOLVED – To note the content of the report and the presentation and Vision Zero Strategy and Action Plan.

57 Transport Strategy Investment Plans Local Update

The report of the Chief Officer (Highways and Transportation) introduced an update on a focused action plan that draws together funding proposals for new local area transport investment. The report also complements previous briefings on other aspects of the highways and transportation service by providing an update on funding and changes to the project pipeline for transport strategy focused schemes at a local level.

Appended to the submitted report included a briefing paper on Better Places: Leeds Healthier Streets, Spaces and Communities and prospective sites for “pilot” schemes, Healthier Streets, Spaces and Communities.

Attending for this item were:

- Andrew Hall (Project Consultant)
- Gwyn Owen Principal Transport Planner

The Community Committee were provided with a PowerPoint presentation that covered the following points:

- The main sources of funding for sustainable local area transport are received through the West Yorkshire Combined Authority (WYCA) through the government’s City Regions Sustainable Transport Settlement (CRSTS) and Active Travel England.
- The proposed Local Area Transport Plans will be simple “informal” documents that set out key ambitions for mobility and transport investment for the wards in each community committee area.
- The early development and scoping of the project has commenced to identify potential sites and priorities using the settlements listed in the Local Development Framework, with an initial focus on the larger towns and centres, with Kirkstall, Armley and Bramley highlighted as potential areas for the pilot schemes.
- This is the initial stage of conversation, and it is intended that officers will attend additional Community Committee meetings to discuss in detail what will be incorporated into the Plan.
- The introduction to a new Leeds Healthier Streets, Spaces and Communities project for local sustainable mobility and the plans for a roll out to community committee areas. Seeking to identify best use of the 6.2 million capital fund.

In response to questions from Members and members of the public the following information was provided:

- Discussions will take place with Ward Members over the next few months to look at potential schemes for the area.
- The '20 minute neighbourhood' is a planning term used in relation to sustainable transport not requiring the use of a car, so looking at public transport, walking and cycling.
- 'Better Places' relates to funding from West Yorkshire Combined Authority (WYCA) who fund schemes in relation to mobility hubs and bike clubs.
- It was acknowledged that Armley Town Street already fits within the 20 minute neighbourhood thinking as it has access to shops, library, leisure facilities, and public transport links. However, some of the issues facing Armley are the type of shops on Town Street and Town street is not mobility aid friendly as there are no dropped kerbs. It was noted that all town centres and district centres would be considered to see which areas would benefit the most from the funding.
- It was acknowledged that Armley had missed out previously on funding to improve the shopping area. It was noted that the areas who would get funding need to show a good community support for the scheme and would look at how residents currently use the facilities on offer. It would consider effect on local journeys, local demographics, sustainable businesses, walking and cycling modes. The decision would be made by Executive Members after analysing all information presented to them.
- 'Common Place' is a communication product so communities can express views by letter, email and posts. More information can be accessed via Leeds City Council website and search Consultations.
- Cllr Illingworth suggested two possible sites for funding as St Ann's Mill and Red Cote Lane. These would provide better connectivity between the wards and provide opportunity for active travel and benefit for the local communities.

The Chair thanked the officers for their attendance and presentation.

RESOLVED – To:

- a) Note the contents of the report and information provided at the meeting.
- b) Endorse the proposals for the development of Area Local Transport Plans.
- c) Note and comment on potential priorities for local schemes in the Leeds Healthier Streets, Spaces and Communities Project.

58 Date and Time of next meeting

It was noted the next meeting of the Inner West Community Committee would be on 4th July 2023 at 6pm.

The meeting concluded at 19:45

Draft minutes to be approved at the meeting
to be held on Date Not Specified

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Report of: City Solicitor

Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]

Report author: Debbie Oldham Tel: 0113 3788656

Date: 4th July 2023 For decision

Appointment of Co-optees to Community Committees

Purpose of report

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2023/24 municipal year.

Main issues

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in (the) business of the committee which regulates or controls the finance of the area'. This

would preclude co-optees participating on matters such as Wellbeing funding applications for example.

Options

8. Members are invited to give consideration to the possible appointment of the following nominees as co-opted members of the Community Committee for the duration of the 2023/24 municipal year:

9. Armley

- Catherine Hyde

Bramley

- Stephen McBarron
- Jonathan Butler
- Jack McLean

Kirkstall

- Steve Harris
- Stephen Garvani

Corporate considerations

a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

b. Equality and diversity / cohesion and integration

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

c. Council policies and city priorities

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

Conclusion

10. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to determine the appointment of non-voting co-optees for the duration of the 2023/24 municipal year.

Recommendations

11. The Community Committee is requested to approve the appointment of those proposed non-voting co-optees, as named within the report, for the duration of the 2023/24 municipal year, in order to support the work of the Committee.

Background information

- Not Applicable

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Report of: City Solicitor

Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]

Report author: Debbie Oldham Tel: 0113 3788656

Date: 4th July 2023 For decision

Community Committee Appointments 2023/2024

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Smart as Chair of the Community Committee for 2023/24 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2023/24

1. Members are invited to note the appointment of Councillor Smart as Chair of the Community Committee for 2023/24, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2023/24 municipal year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Outside bodies		No Appoints to be made in 2023-24
Clusters:		
Inner West	1	Cllr J McKenna
Bramley	1	Cllr C Gruen
Headingley /Kirkstall	1	Cllr H Bithell
Inner West LHAP	3	Cllr K Ritchie Cllr H Bithell Cllr J McKenna
LCPs:		
Armley which includes Bramley, Middleton, and Wortley	2	Vacant (Former Cllr Cunningham) Cllr Ritchie
West Leeds	1	Cllr Ritchie
Champions:		
Employment, Skills and Welfare		Cllr McKenna & Vacant (Former Cllr Illingworth)

Children's Services		Cllr Gruen as lead with Cllr Bithell and (Cllr Heselwood now representing Weetwood Ward)
Environment & Community Safety		Cllr Bithell & Cllr Ritchie
Health, Wellbeing & Adult Social Care		Vacant (Former Cllr Cunningham)
Corporate Parenting Board		Cllr Gruen as lead with Cllr Bithell and (Cllr Heselwood now representing Weetwood Ward)

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-13:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
12. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations, as the Committee feels appropriate.
13. Any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to the authorised Committee approving at its first meeting of the municipal year that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Local Housing Advisory Panels

14. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The Inner West Community Committee in their 2023/24 round of nominations, is therefore requested to:

- a) Nominate up to 1 Ward Member per Ward within the x HAP area
- b) To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c) Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

15. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website: www.leedslcps.org.uk
16. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
18. In previous years, appointments to LCPs have been made using a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit. Frequency of meetings varies from one LCP to another (current arrangements are captured in Appendix 3). Whilst some meet monthly, increasingly partners come together on a bimonthly or quarterly basis with working groups in between. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID, meetings were virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. Moving forward, to strike a balance between attendance and ability to network and strengthen local relationships, the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).

19. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

Community Committee ‘Champions’

20. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee;
 - To represent the Community Committee at relevant meetings, forums and local partnerships;
 - To build links with key services and partners;
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues;
 - To maintain an overview of local performance; and
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
21. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
22. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
23. Further to this, the Champions’ Role Profile, as ratified at the Community Committee Chairs’ Forum in 2022 and as presented to Community Committees last municipal year is detailed below for information:

- Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- Provide political influence in the delivery of the theme in the committee area
- To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- Support the development of local and cross committee themed projects where appropriate
- Attend and represent the Community Committee at themed events and other activities as appropriate

Corporate Parenting Board

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the 'Corporate Parenting Board'. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our 'Promises' to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children’s services and is chaired by the executive member for children’s and adult services.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the forthcoming municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one

Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to make the relevant officers aware.

Children's Services Cluster Partnerships

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.
30. They aim to:
 - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take civil action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exceptions to this are for "fraud, or other deliberate wrongdoing or recklessness", or for a criminal offence (although the indemnity would cover defending criminal proceedings, if no conviction resulted). The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member becomes a trustee or director but has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

e. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor Smart as Chair of the Community Committee for the duration of 2023/24, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Last App'mnt	Group	Lead Dept
Inner West HAP -Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda	No	3	Jul-23	2	K.Ritchie - Bramley/Stanningley , - J McKenna - Armley, - Bithell - Kirkstall	Y	1 Year	Jul-22	Labour	Resources & Housing
Mary Jane Butler Trust	Yes	2	Jul-25	2	F Venner, H Bithell, (Formerly J Illingworth) (F Venner -Lead)	Y	4 Years	Jul-21	Labour	Legal and Democratic Services
Bramley Poors Allotment Trust	Yes	1	Jul-24	1	K Ritchie	Y	3 years	Jul-21	Labour	Legal and Democratic Services
Children & Families Cluster - Bramley	No	1	Jul-23	1	C Gruen	Y	Annually	Jul-22	Lab	Children & Families
Children & Families Cluster - ACES	No	1	Jul-23	1	J McKenna	Y	Annually	Jul-22	Lab	Children & Families
Children & Families Cluster Headingley / Kirkstall	No	1	Jul-23	1	H Bithell	Y	Annually	Jul-22	Lab	Children & Families
Armley Local Care Partnership (Armley seat)		1	Jul-23	1	Vacant (former L Cunningham)		Annually	Jul-22	Green	
Armley Local Care Partnership (Bramley Wortley Middleton seat)		1	Jul-23	1	K Ritchie		Annually	Jul-22	Lab	
				10						
Number of places	10									
Places held pending review										
Places currently filled beyond June 21	10									
Number of places to fill	0									
Number of Members in the Committee Area	9				Percentage of Members on the Committee					
Labour	9				100					
Green	0				0					
Liberal Democrat	0				0					
Conservative	0				0					
Total	9				100					

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6771	Burmantofts & Richmond Hill	4220
		Gipton & Harehills	2551
Inner North East	2895	Chapel Allerton	1832
		Moortown	477
		Roundhay	586
Inner North West	3543	Headingley & Hyde Park	475
		Little London & Woodhouse	1804
		Weetwood	1264
Inner South	6159	Beeston & Holbeck	2366
		Hunslet & Riverside	1735
		Middleton Park	2058
Inner West	7864	Armley	2637
		Bramley & Stanningley	2871
		Kirkstall	2356
Outer East	4338	Killingbeck & Seacroft	4338
Outer North East	2252	Alwoodley	1057
		Harewood	366
		Wetherby	829
Outer North West	3510	Adel & Wharfedale	613
		Guiseley & Rawdon	687
		Horsforth	858
		Otley & Yeadon	1352
Outer South	4076	Ardsley & Robin Hood	869
		Morley North	909
		Morley South	1064
		Rothwell	1234
Outer South East	5253	Crossgates & Whinmoor	1808
		Garforth & Swillington	852
		Kippax & Methley	1099
		Temple Newsam	1494
Outer West	4847	Calverley & Farsley	703
		Farnley & Wortley	2436
		Pudsey	1708

(11 May 2023)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft – bimonthly, usually Tuesdays	Inner East
	York Road – meet monthly, second Tuesday morning of the month	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates – bimonthly, Tuesday afternoons	Outer East
LS25/26	Garforth/Kippax/Rothwell – quarterly, for 23/24 these are themed marketplace and workshop events focused on obesity, health and wellbeing at different life stages	Outer East
		Outer South
Central	Central – quarterly, usually Wednesday afternoons	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Meet monthly alternating between a business meeting and a themed workshop, Tuesday afternoons	Inner North East
		Inner East
Wetherby	Wetherby – quarterly, usually Wednesdays	Outer North East
Holt Park and Woodsley	Quarterly in person, usually Wednesday mornings	Inner North West
Leeds Student Medical Practice	Bimonthly – Tuesday afternoons	Inner North West
Otley and Aireborough	Quarterly – usually Wednesday afternoons	Outer North West
Inner South Communities (was known as Beeston & Middleton LCP)	Quarterly, usually Wednesday afternoons, we have planned the remaining meetings of 23/24 on afternoons that do not clash with inner south community committee dates	Inner South
Morley	Morley – bimonthly, usually Wednesdays	Outer South
Armley	Armley – quarterly on Tuesday mornings	Inner West
	Bramley, Wortley & Middleton - bimonthly	Inner West and Outer West
West Leeds	Pudsey and Bramley – quarterly	Outer West



Report of: Head of Locality Partnerships

Report to: Inner West Community Committee
[Armley, Bramley & Stanningley, Kirkstall]

Report author: Patrick Mulcahy

Date: Tuesday 4th July 2023

For decision

Inner West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to

the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20th June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.
- b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
- c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1,000.00 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.

16. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

17. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2023/24

18. The total revenue budget approved by Executive Board for 2023/24 was **£129,546.00**.

Table 1 shows a carry forward figure of **£187,064.46** which includes underspends from projects completed in 2022/23. **£158,650.92** represents wellbeing allocated to projects in

2022/23 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£316,610.46**. A full breakdown of the projects approved or ring-fenced is available on request.

19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

20. The Community Committee is asked to note that there is currently a remaining balance of **£55,641.26**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2023/24

	£			
INCOME: 2022/23	£0.00			
Balance brought forward from previous year 2022/23	£187,064.46			
Less projects brought forward from previous year 2022/23	£158,650.92			
TOTAL AVAILABLE: 2023/24	£157,959.54			
Area wide ring fenced projects	£0.00			
Total spend: Area wide ring fenced projects	£0.00			
Ward Projects	Total:			
		Armley	B&S	Kirkstall
Per ward carry forward + new allocation				
Crime Prevention Development	£ 3,800.00	£ -	£ -	£ 3,800.00
IW ASB & Road Safety 23/24	£ 6,178.40	£ 2,059.33	£ 2,059.33	£ 2,059.74
Life on the Veg	£ 10,000.00	£ 3,333.33	£ 3,333.33	£ 3,333.34
Community Participation & Learning Programme 23/24	£ 1,200.00	£ 400.00	£ 400.00	£ 400.00
Bramley Fun Day & Summer Activities Programme	£ 4,210.00	£ -	£ 4,210.00	£ -
SEND Activity Day	£ 1,000.00	£ -	£ 1,000.00	£ -
LWA Starlight's Cheerleading Team	£ 1,000.00	£ -	£ 1,000.00	£ -
Kirkstall Festival 2023	£ 5,000.00	£ -	£ -	£ 5,000.00
Kirkstall Art Trail 2023	£ 7,710.00	£ -	£ -	£ 7,710.00
Summer Holiday Targeted Provision	£ 2,120.00	£ 710.00	£ 710.00	£ 700.00
Bramley Mermaids Club	£ 800.00	£ -	£ 400.00	£ 400.00
New Wortley ParkPlay	£ 2,500.00	£ 2,500.00	£ -	£ -
Hanging Baskets Day	£ 2,500.00	£ 2,500.00	£ -	£ -
Armley Festival 2023	£ 20,000.00	£ 20,000.00	£ -	£ -
Art Camp @ Shire Oak Primary School 23/24	£ 7,700.00	£ -	£ -	£ 7,700.00
Burley Park Play Equipment Painting	£ 2,935.00	£ -	£ -	£ 2,935.00
St. Margaret's Church	£ 2,020.00	£ -	£ 2,020.00	£ -
SOS+	£ 3,892.35	£ -	£ 3,892.35	£ -
Empower	£ 15,232.00	£ 15,232.00	£ -	£ -

Total of schemes approved 2023/24	£102,266.07	£47,627.48	£19,478.67	£35,159.92
Balance remaining (Total/Per ward)	£55,641.26	£14,303.39	£30,058.35	£11,379.52

Wellbeing and Capital projects for consideration and approval

21. The following projects are presented for Members' consideration from 23/24 budget:

22. **Project Title:** Inner West Christmas Lights (Ringfence)

Name of Group or Organisation: Communities Team / Leeds Lights

Total Project Cost: £11,447.00

Amount proposed from Wellbeing: £11,447.00 (Armley - £2,868.00, Kirkstall - £5,995.00, Bramley and Stanningley - £2,584.00)

Wards covered: Armley, Bramley and Stanningley, Kirkstall

Project Description: The grant awarded will be used to fund;

Armley - 10 x standard motifs @ £248 each + 4 staff member to switch on lights £97 per staff member (Mon - Saturday)

Bramley - 8 x standard motifs @ £248 each + 1 staff member to switch on lights £97 (Monday to Saturday) & Lights for 15ft tree £503

Kirkstall - 15 x Standard Motifs £248 each & 6x wrap around motifs £363 each + 1 member of staff to switch on lights £97 per staff member (Monday to Saturday)

23. **Project Title:** Community Engagement (Ringfence)

Name of Group or Organisation: LCC Communities Team

Total Project Cost: £750.00

Amount proposed from Wellbeing: £750.00 (£250.00 per ward)

Wards covered: Armley, Bramley and Stanningley, Kirkstall

Project Description: Community Engagement Ringfence to pay for Room Bookings, Refreshments Etc.

24. **Project Title:** Inner West CCTV

Name of Group or Organisation: Leeds Watch

Total Project Cost: £6,000.00

Amount proposed from Wellbeing: £6,000.00 (£2,000.00 per ward)

Wards covered: Armley, Bramley and Stanningley, Kirkstall

Project Description: The grant awarded is to be used to fund CCTV camera's in the Inner West region.

The funding to be used for the monitoring, maintenance, and BT fibre costs for these cameras

Camera Locations:

Ley lane X 2, Broadlea Grove, Broadlea Hill, Hawksworth Wood and Craqsie Rec

25. **Project Title:** Inner West Grit Bins (Ringfence)

Name of Group or Organisation: LCC Communities Team / Salt Prov

Total Project Cost: £2,499.22

Amount proposed from Wellbeing: £2,499.22

Wards covered: Armley, Bramley and Stanningley, Kirkstall

Project Description: 1x Re-fill for all 31 Grit Bins in Inner West Wards

26. **Project Title:** New Wortley Festival 2023

Name of Group or Organisation: New Wortley Community Association

Total Project Cost: £4,500.00

Amount proposed from Wellbeing: £2,000.00

Wards covered: Armley

Project Description: Funding will be used to fund the New Worley Festival. There will be performances from Circus artists, Same Difference Theatre company, DJ and the Poetry groups based at New Wortley Community Centre on the performance circle. Other attractions include a youth activities and consultation, balloon making, a circus skills workshop, stalls, a coconut shy, climbing wall, bouncy castle, local groups/organisations and charity stalls and local gifts. Crafts and food available.

27. **Project Title:** Community Events in Armley and Gotts Park

Name of Group or Organisation: Friends of Armley and Gotts Park

Total Project Cost: £2,059.00

Amount proposed from Wellbeing: £2,059.00

Wards covered: Armley

Project Description: With the exception of covid we have been running a series of annual events for the last 5 years. The events are free for local people and encourage a community spirit in Armley. The events are run by volunteers.

The events we are asking for funding towards are:

Teddy Bears Picnic (July) and the Dog Show (September)

Each event brings local people together to be part of something fun in our local parks.

Teddy Bears Picnic Armley and Gotts park - a community picnic meeting in Armley Park and walking across the park to The Rose Garden whilst hunting for teddy bears. Once at The Rose Garden we will have circus skills, face painting, outdoor games, children's stories and provide a picnic for everyone.

Dog Show Armley park - Last year it attracted well over 200 people and now it's 6th year we aim to make it bigger and better by attracting stall holders.

28. **Project Title:** Leeds Hyde Park Football Season 2023/24

Name of Group or Organisation: Leeds Hyde Park Football Club

Total Project Cost: £20,000.00

Amount proposed from Wellbeing: £3,000.00

Wards covered: Kirkstall

Project Description: The funding will be used to cover running costs such as :

- Hiring all-weather pitches in winter and when weather makes our pitches unplayable,
- Coaching costs to develop football within the club and enable us to take on more members, as well as diversify into other sports such as tennis,
- Travel expenses to ensure as many members as possible are able to get to our matches in the Garforth league.
- Kits so that our teams look the part and can take pride in themselves and their team.
- Equipment costs. This becomes particularly important as we look to branch out to other sports.
- Administrative costs that come with the signing of new players, league, and referee fees.

29. **Project Title:** Learning Boxing Living Better

Name of Group or Organisation: Leeds Youth Service

Total Project Cost: £1,800.00

Amount proposed from Wellbeing: £1,800.00

Wards covered: Armley

Project Description: This project seeks to supplement and enhance the regular youth boxing coaching sessions organised by The Ministry three times a week and is being proposed against a background of two fatal knife crime incidents in the area earlier in 2023. The project will be:

- One 60-minute boxing training session for a 24-week period with a view to adding an extra session at an appropriate time if these sessions work well

- A maximum of twelve young people aged 11-16 and ideally classed as 'hard to reach' maybe with referrals from the local police and youth justice.
- The Ministry would provide two instructors with Youth Services providing at least two qualified workers per session.
- The session would run Tuesdays four p.m. through 5 p.m. This choice allows an extra hour to be added until six if there is demand.

30. **Project Title:** Roadshow Funding & Studio Equipment

Name of Group or Organisation: Mighty Radio Leeds

Total Project Cost: £18,000.00

Amount proposed from Wellbeing: £15,000.00

Wards covered: Armley

Project Description: The grant will be used for the funding of a roadshow trailer kitted will full P.A which will then be used for holding community events.

31. **Project Title:** 5-a-side Football Posts

Name of Group or Organisation: LCC Communities Team

Total Project Cost: £899.99

Amount proposed from Capital: £899.99

Wards covered: Bramley and Stanningley

Project Description: The grant awarded will be used to pay for the item and installation of a set of 12ft goal posts on the Broad Lane Football Pitch in Bramley and Stanningley ward.

32. **Project Title:** Boiler Replacement

Name of Group or Organisation: Milford ARLFC

Total Project Cost: £30,000.00

Amount proposed from Capital: £5,000.00

Wards covered: Kirkstall

Project Description: The grant awarded will fund a replacement boiler for the club.

33. **Project Title:** Site improvements and New Equipment (WLAC)

Name of Group or Organisation: WLAC, West Leeds Activity Centre

Total Project Cost: £4,460.00

Amount proposed from Capital: £4,460.00 (£1,486.67 per ward)

Wards covered: Armley, Bramley and Stanningley, Kirkstall

Project Description: The grant awarded will be used to fund;

- Renovation of the Steps down to the camp field
- Rest of the routes and replacement of the holds on the static climbing tower in the climbing enclosure
- Marquee for all groups to use
- Replacement of Crates for crate stacking activity

Delegated Decisions (DDN)

34. Since the last Community Committee meeting on 28th March 2023, the following projects have been considered and approved by DDN:

- **YMCA Leeds Crime Prevention – The City of Leeds YMCA – £3,800.00**
- **Inner West Road Safety and ABS – West Yorkshire Police – £6,178.40**
- **Life on the Veg – The Conservation Volunteers - £10,000.00**

- **Community Participation and Learning Programme – Leeds Irish Arts Foundation - £1,200.00**
- **Bramley Summer Fitness Activities – Your Back Yard – £4,210.00**
- **SEND Activity Day – Voice Influence & Change Team, Leeds City Council - £1,000.00**
- **Leeds Starlights Cheerleading Team – Leeds West Academy - £1,000.00**
- **Kirkstall Festival 2023 – Kirkstall Festival Committee - £5,000.00**
- **Kirkstall Art Trail 2023 – Kirkstall Art Trail (sub-group of KVCA) - £7,710.00**
- **Summer Holidays Targeted Youth Programme – LCC Youth Service - £2,120.00**
- **Bramley Mermaids Club – Yorkshire Life Aquatic CIC - £800.00**
- **New Wortley ParkPlay – Active Leeds with ParkPlay – £2,500.00**
- **Hanging Basket Day – Armley Common Rights Trust - £2,500.00**
- **Armley Festival – Armley Action Team – £20,000.00**
- **Art Camp @ Shire Oak Primary School – Art Camp UK - £7,700.00**
- **Burley Park Play Equipment Painting – LCC Parks and Countryside – £2,935.00**
- **Armley Basketball Project @ Armley Leisure Centre – LCC Youth Service - £1,660.00**
- **Boxfit and Self Defence Project – LCC Youth Service – £2,760.00**
- **Gaming Group – LCC Youth Service - £2,680.00**
- **Inner West Culture in my Community – DAZL – £3,861.00**
- **Breeze in the Park – Breeze Leeds – £11,400.00**
- **Gecko Arts Club – We Belong Here CIC – £7,366.80**
- **KVDT Boxercise – KVDT – £5,160.00**
- **SOS+ - St. Giles Trust - £3,892.35 (Wellbeing) & £15,917.60 (YAF)**
- **Empower – New Wortley Community Association - £15,232.00**

Declined Projects

35. Since the last Community Committee on 14th March 2023, 1 projects have been declined:

- **Club Refurbishment – Kirkstall Educational Cricket Club - £12,500.00**

Monitoring Information

36. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

37. Monitoring will be provided for the next meeting.

Youth Activities Fund Position 2023/24

38. The total available for spend in Inner West Community Committee in 2023/24, including carry forward from previous year, is **£94,024.50**.

39. The Community Committee is asked to note that so far, a total of **£50,805.40** has been allocated to projects, as listed in **Table 2**.

40. The Community Committee is also asked to note that there is a remaining balance of **£25,504.60** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2023/24

	Total allocation	Ward Split 8-17 Population		
		Armley 2,629 Young People	B&S 2,745 Young People	Kirkstall 1,657 Young People
Income 2023/24	£36,260	£	£	£
Carried forward from previous year	£57,952.50	£30,959.18	£21,957.13	£15,036.19
Total available (including brought forward balance) for schemes in 2023/24	£76,310.00	£27,343.43	£27,669.00	£27,060.19
Schemes approved in previous year to be delivered this year	£17,714.50	£5,639.75	£6,312.13	£5,762.62
Total available budget for this year 202/23	£94,024.50	£32,983.18	£33,981.13	£27,060.19

Projects 2023/24	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
Armley Basketball Project @ Armley Leisure Centre	£1,660.00	£1,660.00	£ -	£ -
Boxfit & Self-Defence Project	£2,760.00	£ -	£ -	£2,760.00
Inner West Gaming Club	£2,680.00	£804.00	£ 1,634.80	£241.20
DAZL IW: Culture in my Community	£3,861.00	£ -	£ 3,861.00	£ -
Breeze in the Park	£11,400.00	£3,800.00	£ 3,800.00	£3,800.00
Gecko Arts Club	£7,366.80	£2,455.60	£ 2,455.60	£2,455.60
KVDT Boxcercise	£5,160.00	£ -	£ -	£5,160.00
SOS+	£15,917.60	£ -	£15,917.60	£ -
Remaining balance per ward	£25,504.60	£18,623.83	£0.00	£6,880.77

Small Grants & Skips Budget 2023/24

TABLE 3: Small Grants 2023/24

Project	Organisation/Dept	Amount requested
Vivo Music for the community	Vivo Jazz Band	£460.99

Holiday Activity Fund	Igbo Union Yorkshire, CIC	£500.00
PHAB	PHAB	£172.16
BSAC 115	BSAC 115	£298.17
Kirkstall Planters	LCC, Communities Team / Arium	£770.00
Vivo Music for the community	Vivo Jazz Band	£460.99
Holiday Activity Fund	Igbo Union Yorkshire, CIC	£500.00
Total spent so far 2023/24:		£2,201.32

TABLE 4: Community Skips 2023/24

Location of skip	Date	Total amount
Greenthorpe Allotments	29/04/2023	£267.00
Total spent so far 2023/24:		£267.00

Capital Budget 2023/24

41. The Inner West Community Committee has a capital budget of **£464.02** available to spend. Members are asked to note the capital allocation summarised in **Table 5**.

TABLE 5: Capital 2023/24

Date	£
Remaining Balance April 2023	£464.02
Capital Injection 2023	TBC
Balance remaining	£464.02

Capital Spend 2022/23	Total amount
Capital Balance Remaining	£464.02

Community Infrastructure Levy (CIL) Budget 2023/24

42. The Community Committee is asked to note that there is **£99,448.43** currently available to spend.

TABLE 6: Community Infrastructure Levy (CIL) 2023/24

	£
Remaining Balance March 2023	£68,679.92
Injection 1	£30,768.51
Total Available in 2023/24	£99,448.43
	£
	£
Total Spend 2023/2024:	£0.00
Remaining Balance 2023/24	£99,448.43

Corporate Considerations

Consultation and Engagement

43. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

44. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

45. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

46. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

47. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

48. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

49. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

50. Members are asked to note

- a. The Minimum Conditions, to review and agree (paragraph 14-16)
- b. Note details of the change regarding the administration of small grants (paragraph 15)
- c. Details of the Wellbeing Budget position (Table 1)
- d. Wellbeing proposals for consideration and approval (paragraph 21)
- e. Details of the projects approved via Delegated Decision (paragraph 23)
- f. Monitoring information of its funded projects (paragraph 27)
- g. Details of the Youth Activities Fund (YAF) position (Table 2)
- h. Details of the Small Grants & Skips budget Budget (Tables 3 & 4)
- i. Details of the Capital Budget (Table 5)
- j. Details of the Community Infrastructure Levy Budget (Table 6)



Report of: Head of Locality Partnerships

Report to: Inner West Community Committee
[Armley, Bramley & Stanningley, Kirkstall]

Report author: Patrick Mulcahy

Date: Tuesday 4th July 2023

To note

Inner West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Inner West Community Committee Sub Groups for 2023/24. The 2022/23 representatives are shown below:

Children and Young People: Cllr C Gruen & Cllr H Bithell

Environment: Cllr K Ritchie & Cllr H Bithell

Employment, Skills and Welfare: Cllr J McKenna & Cllr J Illingworth

Community Safety: Cllr K Richie & Cllr H Bithell

Health and Wellbeing & Adult Social Care: Cllr L Cunningham

Main issues

Updates by theme

Children and Young People: Champions Cllr C Gruen and Cllr H Bithell

4. The Children and Young Person Sub-Group met on 29th March 2023 and welcomed updates and items from;

- Inner West Primary Schools (Holly Bush Primary and Hawksworth Wood Primary)
- Domestic Violence Team
- Family Liaison and Cluster Support Staff from Inner West Schools
- Housing and Housing Options Leeds

Environment: Champions Cllr H Bithell & Cllr K Ritchie

5. The Environment Sub-Group Met on 8th June 2023 and welcomed items from the below

- Cleaner Neighbourhoods Team
- Highways

Cleaner Neighbourhoods Team Update

6. An update will be provided for the next meeting.

Parks and Countryside Update

Armley

7. The Inner West Community Committee has paid for two new bins for Hall Lane Recreation Ground (aka Strawberry Fields)

8. Parks, together with the Localities Team are looking into the possibility of play equipment on Oak Road POS (aka Jailey Fields). This is pending the relevant permissions

9. The landscaping work at Raynville Crescent has been completed, the fencing has been ordered and will be installed later in the year

Bramley and Stanningley

10. The Rossi ice-cream van play item and the new spinning bowl roundabout have now been installed at Bramley Park.

11. All the jubilee benches have now been installed.

Kirkstall

12. Councillors granted funding for a more permanent solution to the fencing at Sandford Road POS on Argie Avenue which is palisade fencing. This has been ordered and will be installed later in the year.

13. The play area on Wolesley Road behind the former Rising Sun is due for refurbishment after the summer holidays.
14. Love Leeds Parks blossom circle is now complete at Burley Park.
15. Repairs to Sandford Road POS play area have now been completed.

Employment, Skills & Welfare: Champions Cllr J McKenna & formerly Cllr J Illingworth

16. An update will be provided to the Committee every 6 months.

Community Safety: Champion Cllr H Bithell & Cllr K Ritchie

LeedsWatch

Cameras in the Area

17. 6 cameras were used to capture the incidents in Inner West area committee within this six-month period.

Information Sharing

18. The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

Incidents Captured by CCTV Operators

19. Incidents are shown in the table below.

Inner West Cameras incidents (23 rd November 2022 – 30 th April 2023)							
	Nov	Dec	Jan	Feb	March	April	Total incidents per category
Alarm Activation							Alarm Activation
Animals							Animals
ASB					1		ASB 1
Demonstration							Demonstration
Drugs							Drugs
Enforcement		2					Enforcement 2
Fire							Fire
Health & Safety							Health & Safety
Police Operation			1	5	4	1	Police Operation 11
Public Order							Public Order
Road Traffic							Road Traffic
Sexual Offences							Sexual Offences
Suspicious Events							Suspicious Events
Theft							Theft
Travellers						1	Travellers 1
Weather							Weather
Begging							Begging
Total Per Month	0	2	1	5	5	2	Total sum of incidents 15

20. CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the area.

Requests for new Cameras

21. The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

22. Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

23. A dedicated CCTV compliance team has been established within Leeds City Council.

24. The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

Anti-Social Behaviour

Armley

25. ASB Stats for Armley are below.

- 12 Active cases
- 4 are related to Threats/Actual Violence
- There are 2 hate crime cases, one relating to Race and another relating to Disability
- Low case levels compared to other areas in West at this time
- No significant issues for LASBT in Armley currently

Bramley and Stanningley

26. ASB Stats for Bramley and Stanningley are below

- 30 Active cases
- 11 are related to Threats/Actual Violence
- 5 are related to Rowdy Behaviour
- Issues remain regarding youth related ASB & Crime with a number of injunction orders in place
- Despite above, issues have seemingly improved compared to previous months

Kirkstall

27. ASB stats for Kirkstall are below.

- 26 Active cases
- 7 of the cases are in relation to noise complaints.

- 3 of the cases are in relation to verbal abuse.
- For 5 of the cases (all unrelated to one another) we are awaiting the outcome of criminal investigations before we can decide whether we can or cannot act of our own in relation to the allegations we have received. These cases are either drug related, or violence related.
- 2 cases in relation to hate related complaints. 1 of these cases has led to a counter allegation being opened against the original complainant.
- 4 cases are for a group of youths who are causing a nuisance by throwing &/or kicking things (footballs, stones) at houses & cars so we'll be looking at putting some ABCs in place at this stage to try & nip things in the bud.
- 4 cases are in relation to cuckooing concerns. We already have a closure order in place for one case & we've applied to extend this. We have a closure application submitted to Court & are awaiting a hearing date, for a second case where we believe the property has possibly been cuckooed although the tenant denies this. We have two other cases which have come to us recently with ASB & cuckooing concerns so we're in the early stages of investigating

West Yorkshire Police

Armley

28. Partnership working in New Wortley due to increases in youth disorder, drug dealing and damage. We continue to work with partner agencies and are formulating an action plan to tackle the issue. The police have carried out several drug warrants over the last few weeks and increased visibility in the area.
29. Town Street has remained a focus and tackling street level drug dealing and criminality. Several proactive operations have taken place resulting in arrests for a wide range of offences. We are working with the Leeds Anti-Social Behaviour Team for exclusion orders against the key offenders. Team Leodis is seeking to obtain Criminal Behaviour Orders and Injunctions against key offenders.
30. In conjunction with Leeds City Council and the Canal and River Trust, Ward Officers are looking to tackle ASB along the canal tow path and surrounding area.

Bramley and Stanningley

31. Officers have focused on targeting Anti-Social vehicle use and off-road bike/quad use, speeding and inconsiderate parking in and around identified hot spot areas within the Bramley area. Partner agency work is ongoing with tenancy action being taken on addresses where off-road bikes are being stored. Numerous operations with traffic officers and the Off-Road Bike Team have taken place, with several stolen bikes having been recovered. More such operations are planned.
32. Officers continue to work to disrupt and engage with nuisance youths at the Bramley shopping centre, particularly utilising Misuse of Drugs and Anti-Social Behaviour legislation. Several individuals have been issued with Anti-Social Behaviour Injunctions with conditions to not attend the Shopping Centre, plus non-associations attached to the Injunction. Two individuals are now subject to Criminal Behaviour Orders and any breaches are proactively and swiftly pursued.

33. Partner agency work is ongoing to protect vulnerable victims of cuckooing. Several addresses now subject to Partial Closure Orders with compliance checks conducted on a regular basis. Several days of action around tackling ASB in the Bramley area have been organised with partner agencies.

Kirkstall

34. Over the coming months, Kirkstall ward councillors, members from Leeds City Council Anti-social behaviour team, Housing services and the police will be running some 'days of action' These days will involve partners visiting the local community and discussing any issues or concerns they may have. This is vital work as not everyone is able to come to community meetings.
35. ASB involving off road motorbikes and quad bikes is still a concern for residents in the local area, there are several operations planned with the Leeds Off Road motorbike team to target those committing a nuisance and offending on motorbikes.
36. There has been an increase in Arson offences in the ward whereby offenders have been setting fire to bins. The local NPT team are increasing patrols of the area and working with Fire to look at apprehending those responsible and ways to prevent the reoccurrence.

Health and Wellbeing & Adult Social Care: Champion formerly Cllr L Cunningham

Food and Cost of Living Work

37. The Trinity Healthy Cooking project is continuing successfully. This was described in detail in the last update. The project has three elements to it, in which it helps local people and families to learn about healthy cooking, nutrition and accessible physical activity. We are still seeking some additional funding for the Cook-Grow-Move Project. The Recipe Station project which provides a free bag on ingredients, recipe cards and access to services around household budget management and assistance has increased its scope and details can be found here : West Leeds Recipe Station Aug 10 flyer (barca-leeds.org) and helpful video 'shorts' and recipe booklet for simple easy to understand can be found here [West Leeds Recipe Station | Facebook](#) and for more information on locations please contact: Rachel.Shaw@barca-leeds.org
38. For more information on the Trinity Weight Management projects contact: Jonathan.Hindley@leeds.gov.uk

New Leeds Stop Smoking Service

39. The new Leeds Stop Smoking Service will be supporting smokers to reduce their nicotine dependency and quit for good. With around 122,000 adult smokers in Leeds, this service aims to help reduce this number.

40. Smokers wishing to access the service will be given a choice of treatment based on need and preference, including nicotine replacement therapy and e-cigarettes. They will work with a trained smoking cessation coach to develop a personalised plan. Support extends to a year after each person's quit date to make sure people are given the best possible chance to stop smoking permanently. The Leeds Stop Smoking Service will be replacing the previous One You Leeds service which ended on 31 March 2023.
41. To register for the service, visit Leeds Stop Smoking Services.
42. We also have a range of leaflets and posters about smoking and vaping that are available to order and keep for free:
43. Vaping and e-cigarettes: the facts (order code P733)
44. Vaping and e-cigarettes: the facts for parents and carers (order code L318)
45. Quit smoking (order code L305)
46. Vaping is at least 95% less harmful than smoking (order code L319)
47. The service is holding several appointment venues in local wards, so residents do not have to travel. These can be accessed by registering with the service. For more details about venues contact: charlotte.orton@nhs.net
48. LEAP PROJECT- Leeds Encouraging Activity in People
49. The LEAP project is now live, and details can be found on **appendix 2**. This project is currently operating in Armley and Bramley and Stanningley wards and can be accessed through your local GP. If you live in a different ward, you can self-refer.

Priority Neighbourhoods

Armley Priority Ward Partnership Plan Workshop

50. Communities Team officers are leading work to develop a Partnership Plan for each of the six target wards in Leeds that contain the 12 Priority Neighbourhoods. In Armley, a workshop was held at New Wortley Community Centre on 7th March 2023 to bring key services, organisations, and stakeholders together to discuss the data, challenges, and opportunities, to enable priorities to be agreed and a Armley Ward Partnership Plan developed that will underpin locality and partnership working in the area.
51. The workshop was a positive event and well attended by a wide range of relevant partners and stakeholders including New Wortley Community Association, Armley Helping Hands, Barca, Armley Action Team, New Wortley Residents Association, Interplay, Active Leeds, Housing Leeds, Cleaner Neighbourhoods, LASBT, Police,

Elected Members, Parks & Countryside, Armley Community Hub, LCC Regeneration, Local Care Partnerships, Youth Services, Employment & Skills, Adults & Health, and more. Attendees commented on how discussions weren't overly focussed on the negatives and challenges, instead generating a lot of positive outcomes identifying local strengths, assets, and opportunities.

52. Communities Team officers have since collated all the information that came out of the table discussions and identified four key themes/priorities:

- Safer, Cleaner, Greener - Focussing on partnerships and initiatives that address community safety, crime, antisocial behaviour, and environmental issues.
- Children & Families – Focussing on partnerships and initiatives that support children, young people and families through play provision/facilities, and access to support services.
- Armley Town Street – Focussing on partnerships and initiatives that improve and contribute to a thriving commercial town centre that is safe, clean, and meets the needs of local people and businesses.
- Health, Wellbeing and Welfare – Focussing on partnerships and initiatives that support communities with cost-of-living pressures, reduce health inequalities, improve wellbeing and provide adequate access to support services.

53. A draft 'Armley Priority Ward Partnership Plan' document has been pulled together outlining the four themes/priorities, and the relevant challenges/opportunities for each. The draft plan will be shared with all stakeholders to get final feedback.

54. The Communities Team would like to thank all the partners and stakeholders for their valuable contributions to this important piece of work and in particular New Wortley Community Centre for being such great hosts for the day.

Armley Forum

55. Armley Forum took place on Tuesday 16th May 2023 at Armley Community Hub. The meeting was chaired by Cllr Jim McKenna who was joined by approximately 20 residents as well as Cllr Alice Smart and newly elected Cllr Andy Parnham.

56. Officers from the Neighbourhood Police Team provided the forum with recent statistics on crime and antisocial behaviour in the area. Questions were also fielded on a range of local concerns.

57. Paul Hodges, Local Housing Manager, gave the forum an update from Housing Leeds. Information was provided on recent work to install water heaters to high rise blocks for cleaners' use; conclusion of the EDRF funded external wall insulation scheme on local back-to-back properties; planned communications to high rise

residents regarding waste management and recycling; progress on annual tenancy visits (ATCs); estate walkabouts; and plans to install thermoplastic play markings to external communal areas of high-rise blocks to encourage informal play for children.

58. Paul also provided an update on the District Heating/Ground Source Heat Pump scheme. Work is ongoing to the Wortley blocks but should be concluded by the end of June, including all making good. The remaining two Burnsall blocks in Croft and Grange will now be on GSHP Phase 5, which will be delivered at the earliest in the next financial year 2024/25 due to budget constraints.
59. Cost of Living events led by Housing Leeds continue to be supported by a wide range of partner services and organisations with the aim of supporting communities with everything from financial pressures, food, benefits advice, housing and tenancy issues, employment, social isolation and much more. Details were given of the next event which was due to take place on Wednesday 31st May (separate update to follow).
60. Rosie Revell from LCC's Safe and Sustainable Travel Team provided the forum with a briefing on the Vision Zero 2040 strategy which was previously presented to the Inner West Community Committee at the March meeting. The strategy sets out a bold ambition that by 2040 nobody will be killed or suffer serious injury on roads in Leeds. The strategy has five pillars – Safe Behaviours and People; Safe Speeds; Safe Roads; Safe Vehicles; Post-collision Learning and Care. Rosie explained how the council and partners will work towards the Vision Zero ambition and the role that citizens can play.
61. For the final agenda item, Victoria Kortekaas from New Wortley Community Centre spoke to the forum regarding Asset Based Community Development (ABCD). ABCD work is based on the principle that communities know what works best for them. As the ABCD Coordinator for Armley, Victoria identifies and works with local people to start projects that will support local people or meet an identified need. ABCD work encourages community involvement and volunteering, builds capacity and is truly community led. Small amounts of funding (called Small Sparks) can be provided to support any set-up costs for projects and Victoria provided the forum with details of how she can be contacted if anyone has any project ideas.
62. The next Armley Forum date is 11st July 2023 with the full agenda yet to be decided.

Leeds City Council Youth Service

NYA Ministerial Meeting – Youth Consultation

63. Young people from Pudsey and Calverley represented Leeds Youth Service and met The Minister for the Department for Digital, Culture, Media & Sport. The roundtable event gave young people the chance to express their views and make

recommendations to leaders within the youth sector. They also got chance to meet representatives from members of the Back Youth Alliance (British Youth Council, Centre for Youth Impact, Duke of Edinburgh's Award, Girlguiding, National Citizen Service Trust, National Youth Agency, OnSide, The Prince's 1 Trust, The Scouts, UK Youth, YMCA, Youth United Foundation). Their views will now be considered when making decisions on Youth Services at Government level.

Violence Against Women and Girls Week

64. In March Officers attended Horsforth Youth Group and held a Quiz for the young people attending. The quiz was based on statistics on: Harassment, grooming, stalking & all offences relating to Violence Against Women and Children. This was a very educational session for the young people, in a safe environment to discuss sensitive issues. The young people really engaged and enjoyed the session. The week saw a continued focus on tackling some of the main contributing factors to VAWG offences, as well as raising public awareness and providing personal safety education

February Half Term Holiday Fun

65. A great half-term holiday with young people from across WNW Leeds enjoying the challenges at Herd Farm, gaming, bowling, climbing and other outdoor fun activities.

International Women's Day

66. On March 8th Youth Workers incorporated International Women's Day in their youth work sessions highlighting issues such as equality, reproductive rights, and violence and abuse against women.

Supporting Schools

67. The WNW Team continues to support schools and settings to improve attendance and positive behaviour by working in partnership with local schools delivering a variety of issue-based sessions.

68. The Saturday Motorbike Project delivered in partnership with the Localities Team and West Leeds Activity Centre has seen several groups achieve their level 1 and level 2 motorbike certificates.

Community Cohesion

69. The Youth Service continues to run centre-based provision supporting young people with additional needs. We continue to run provision in Armley specifically targeting young people from the Eastern European Community.

ITV Emmerdale workshop

70. In March young people took part in an ITV Emmerdale Workshop. Young budding actors brushed up on their acting and performing skills by taking part in workshop organised by Emmerdale and The Youth Service. The Emmerdale Team comprised

of Jane Hudson (Exec Producer), Ezra Tren-Humphries (Senior Casting Assistant) Roxy Shahidi and Martelle Edingborough (cast members).

71. There was a real connection with the audience and the Q & A session is sure to have inspired the young people to believe in themselves, build resilience and to keep pursuing their dreams despite what obstacles may be in their path. The aim of the project was to reach out to young people from backgrounds that are underrepresented in the tv and film industry.

Town Centres Update

72. The April Street market arranged by Armley Action Team attracted large numbers of shoppers and socialites to Town Street to see the activities including street entertainers and nearly 30 stalls. It was a well-attended, positive day for Armley which was especially welcome following the taxi murder two days previous.
73. A similar response was forthcoming when a Leeds Live article at the end of May branded Armley Town Street the scariest area of Leeds. Immediately the Action Team invited Leeds Live to come and meet some of the people living and working in the area to get their views.
74. The responses were very positive including a shopkeeper saying Armley is full of “beautiful” people and the chair of Armley Common Rights Trust noting: “You get crime everywhere and if you choose to concentrate on problems, then you’re going to see problems. But if you choose to concentrate on all the good stuff that’s happening then that’s Armley.” The quick response from the Action Team managed to paint a far more positive picture for the street and this publicity is ongoing with the action team doing weekly press releases on good things happening around Armley.
75. Businesses in Bramley, Kirkstall and Armley, along with the other 30 wards around the city, receive the weekly update of news to help local businesses and develop local neighbourhood centres.

Updates from Key Services

Community Hubs

76. An update will be provided for the next meeting.

Housing Leeds

Annual Tenancy Contact Update

77. The new Annual Tenancy Contact process continues to go well within Inner West. We are now in year two of our three-year program to visit all residents in their home. We continue to pick up support and safeguarding issues highlighted from these visits and have put some important intervention in place for these residents. We have a two-pronged approach to visits, we will visit 33% of our tenants this year as well as all those believed to require additional support, this roughly equates to a further 11%. Plans are in place with local housing teams to ensure we meet these targets.

Tenancy Support

78. Our Housing Officer Support team are actively monitoring the cases and are working with partners in assisting residents to live independently and ensuring that they have the adequate support required for them to maintain their tenancy.

Walkabouts

79. Walkabouts booked in for next two quarters across Inner West.

80. Local Team have invited Local Ward members and residents who wish to attend.

81. Common theme highlighted is the delay in grass cutting this season which has been fed back to Parks who administer the grounds maintenance contract.

82. The purpose of an estate walkabout is to ensure Housing Leeds provide an excellent and consistent estate management service to all our tenants and communities. The walkabout provides opportunity for all customers and interested parties to walk around their estate with members of staff from Housing Leeds, and other Leeds City Council departments to monitor our performance and recommend improvements to the environment of our estates.

83. Should you wish to get involved or are interested in becoming a 'block champion' for your High-Rise block/ walkabouts, you can help in coming along and pointing out areas of concern or sharing your ideas on how to improve your estate/Block. If you are interested, please contact Housing Leeds on 0113 378330, or via email on housinginvolvement@leeds.gov.uk . Alternatively, you can talk to your local Housing Officer.

Block Sweeps/Inspections and Fire Safety

84. Weekly block sweeps continue to be carried out on all high-rise blocks. These inspections help look for things that will improve the block such as ordering repairs, removing items that have been left in communal areas, or identifying improvements that could be made.

85. Low rise blocks inspections are also being carried out now on a quarterly basis in line with the fire safety checks.

86. We continue to receive daily stage 1 fires safety reports from our cleaning contractors. The recommendations are action and log on our computer system in line with our Fire Safety procedure. Local Teams also carry out regular stage 2 fire safety checks and report all the findings and raise the necessary repairs required.

Anti-Social Behaviour

87. All teams within Inner West continue to work together with LASBT and West Yorkshire Police to help tackle and reduce crime related activity and Anti-social behaviour within our areas.
88. Team Leodis was recently deployed to deal with an increase in ASB in the New Wortley area of Armley. This has had the desired effect of reducing the issues and level of criminality that arose in this area.
89. We still encourage all residents to report all Anti-Social Behavior breaches by calling 0113 222 4402 (Weekdays, 9am to 5pm, except Wednesdays when we're open from 10am), Outside of office hours (6pm – 3:30am and weekends) – call 0113 376 0337 or reporting this online via Report antisocial behaviour or hate crime - leeds.gov.uk If you've been a victim of crime you should report this to the police on 101, or 999 if it's an emergency.

Area updates/Good news stories

Armley

90. Work still ongoing to the Wortley blocks. It's hoped works should be concluded there by the end of June 2023 (should have been April) including all making good. The remaining two Burnsall blocks in Croft and Grange will now be on GSHP Phase 5. Which will be delivered at the earliest in the next financial year 24/25 due to budget constraints.
91. COL events – Our Cost of Living (COL) events continue to grow from strength to strength! Since our last communities committee update, we have had two success COL events one at Armley helping and one undertaken on 31st May outside Burnsall Gardens. The event held at Armley Helping Hands/Strawberry Lane CC along with Partners was very successful and well received. It was an excellent day and very well attended by the residents of Armley. The community centre arranged some activities for the young, families and elderly residents of Armley, we had an entertainer and a band, the music was loved by all and even some residents got up and had a dance. Kids face painting this was free for the children funded by the community centre all the kids looked fantastic and really enjoyed themselves, Retirement life residents attended and came for their fish and chips and joined in on the event dancing, laughing, and meeting new people. It was such a fantastic day.
92. Housing officers have been submitting referrals to community payback and cleaner neighbourhood teams to help improve our estates visually. One area which had a lot of investment recently which has seen some positive improvements is the Wythers Estate which has received some good feedback.
93. Action Days – it was agreed at the Armley Forum that locals partners and stakeholders will work with Housing to deliver a more actions days this year.
94. Local officers have been looking at ways to improve their estates and have started to complete the capital justification forms for our low-rise buildings to see what works are

possible and how much this will cost. We are currently looking at windows and doors and for the A1f type flats to improve the communal stairwells.

95. External Wall Insulation on the back-to-back properties in Armley. This project has now come to an end as funding from the European Regional Development Fund (ERDF) was stopped in March this year. In total the scheme should have delivered 246 homes with EWI but only managed to complete 56 in total with a further 12 refusals.

Bramley

96. Bramley have welcomed a new Housing Officer to the team.
97. Multi – agency approach and partnership working with, Police, Adult Social Care, LASBT, Housing and Youth services to help maximise resources into reducing ASB on the Snowden's following reports from residents. Action morning set up for the 8th June to help increase calls to service and for all partners to show presence on the estate to help reduce ASB.
98. Planned works roofing scheme continues to various properties across Bramley.
99. Bramley continue to support residents with the cost-of-living crisis, including supporting via assistance with food banks, fuel vouchers, support referrals and working closely with the HOI for income checks.
100. Ongoing training is being provided to new starters including, ASB, Arrears, Environmental to help improve the level of service provided to customers
101. Cost of living/Action Day to be organised on the Ganners estate to help residents manage with the cost-of-living crises and access support available.

Kirkstall

102. Works ongoing at Queenswood Heights and Court are almost complete – should be finished by the end of W/C 5th June, including intercoms and boxing in of pipework from sprinkler systems.
103. Action day arranged on St. Matthias in June with Cllrs. 2 further action days also to be held on Lea Farms and Hawkswood estate in July.
104. Walkabouts in full swing and many issues that were not picked up due to vacant patches have now been dealt with.
105. Kirkstall/Weetwood had a flying start on ATCI's, with Kirkstall being highest in the city this year so far, which is promising for us to hitting ATCI targets this year.
106. Jack is our next new starter who we are expecting W/C 5th June. Hearing good things about him so looking forward to welcoming him to the team.
107. Housing Officer Income working hard to support tenants in financial hardship to maximise their income, tapping into food parcels and fuel vouchers.

108. Housing attended QTARA meeting and will continue to do so every few months now we have more staff in place on those patches.

Inner West Housing Advisory Panel

Budget for 2023/24	£44,618.34
Carry Forward from 2022/23	£8,333.34
Total 2023/24 Budget	£52,951.96

Approved Budget Spend 23/24	£6,231.30
Available Budget	£46,720.66

HAP	Number of projects submitted	Number of projects approved	Amount committed by Panel	% Committed
Inner West Total	10	5	£6,231.30	11.77%

Community Engagement: Social Media

109. **Appendix 2** provides information on posts and details recent social media activity for the Inner West Community Committee Facebook Page.

Corporate Considerations

Consultation and Engagement

1. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

2. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

3. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People’s Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

4. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

5. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

6. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

7. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

8. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

9. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

INNER WEST COMMUNITY COMMITTEE UPDATE-LEEDS CITY COUNCIL - PUBLIC HEALTH

Health & Wellbeing

MAY 2023

Food and Cost of Living Work

The Trinity Healthy Cooking project is continuing successfully. This was described in detail in the last update. The project has three elements to it, in which it helps local people and families to learn about healthy cooking, nutrition and accessible physical activity. We are still seeking some additional funding for the Cook-Grow-Move Project. The Recipe Station project which provides a free bag on ingredients, recipe cards and access to services around household budget management and assistance has increased its scope and details can be found here : [West Leeds Recipe Station Aug 10 flyer \(barca-leeds.org\)](#) and helpful video 'shorts' and recipe booklet for simple easy to understand can be found here [West Leeds Recipe Station | Facebook](#) and for more information on locations please contact: Rachel.Shaw@barca-leeds.org

For more information on the Trinity Weight Management projects contact: Jonathan.Hindley@leeds.gov.uk

New Leeds Stop Smoking Service

The new Leeds Stop Smoking Service will be supporting smokers to reduce their nicotine dependency and quit for good. With around 122,000 adult smokers in Leeds, this service aims to help reduce this number.

Smokers wishing to access the service will be given a choice of treatment based on need and preference, including nicotine replacement therapy and e-cigarettes. They will work with a trained smoking cessation coach to develop a personalised plan. Support extends to a year after each person's quit date to make sure people are given the best possible chance to stop smoking permanently. The Leeds Stop Smoking Service will be replacing the previous One You Leeds service which ended on 31 March 2023.

To register for the service, visit [Leeds Stop Smoking Services](#).

We also have a range of leaflets and posters about smoking and vaping that are available to order and keep for free:

- Vaping and e-cigarettes: the facts (order code P733)
- Vaping and e-cigarettes: the facts for parents and carers (order code L318)
- Quit smoking (order code L305)
- Vaping is at least 95% less harmful than smoking (order code L319)

The service is holding a number of appointment venues in local wards, so residents do not have to travel. These can be accessed by registering with the service. For more details about venues contact: charlotte.orton@nhs.net

LEAP PROJECT- Leeds Encouraging Activity in People

The LEAP project is now live, and details can be found below. This project is currently operating in Armley and Bramley and Stanningley wards and can be accessed through your local GP. If you live in a different ward you can self-refer.

Background

West Yorkshire Health and Care Partnership (WYH&CP) was allocated £10,724,000 to target areas with the greatest health inequalities. Funding bids were invited via the LCP's in the city, with a focus on Core20PLUS5. This is the NHS approach to tackling health inequalities in areas and within sub-populations of greatest need with an additional focus on clinical areas requiring accelerated improvement.

LEAP will be based within Armley, Middleton & Hunslet and West PCN's which are areas of high deprivation (10% most deprived nationally) IMD 2019). These areas have extremely high prevalence rates of obesity, diabetes, and COPD. These conditions are associated with Hypertension, and as such, presents the opportunity to contribute to addressing long term conditions associated with obesity.

Aim and Implementation

The aim of LEAP is to support those living with a Long-Term Condition to become active or more active and create independent exercise with the purpose to help improve quality of life.

Active Leeds will provide a Clinical Exercise Facilitator (CEF) to support people within Middleton & Hunslet, Armley and West PCN areas to become physically active. The CEF will hold consultation clinics within medical centres and community venues supporting people that suffer from long term conditions such as, hypertension, COPD, diabetes and obesity. Referrals will be made by healthcare professionals.

Following an initial health and medicine assessment, the exercise specialist will provide guidance on the type of exercise permitted (given prescription) preference of exercise and make an introduction to a provider partner. Regular support and motivation will be given throughout a 12-month period to ensure new habits are successfully embedded and incorporate behavioural techniques like motivational interviewing, SMART goal setting, and MECC.

There will be a menu of local low cost and no cost activity options for the client to choose from and each client will go away with an individual plan and agreed goals. The menu of activity opportunities will include a range of local and 3rd sector providers, for instance, gardening projects, walking groups and cycle hub at Middleton Park and Active Leeds will provide support through the local leisure centres. Each client will have the option of an ultra-low-cost membership £5 per month for 6 months. At their 6 months review (where mid-term metrics will be collected), a further discounted membership for 6 months will be offered at £12. This will allow the client access to any mainstream activities but also the Active Leeds Health programme that have L4 Clinical Exercise Instructors that can support people with a range of health conditions including hypertension, CHD, COPD, Obesity, Mental Health, Cancer and Diabetes.

Health Measures

Each client will be supported for 52 weeks with contact points at week 4, week 8, week 26 and week 52. There will be measures taken at each of the contact points. Health Measures to be used on this project are.

- Demographic information and protected characteristics
- IPAQ International Physical Activity Questionnaire
- SWEMWEBS – Short Warwick Edinburgh Wellbeing Questionnaire
- Blood pressure and resting heart rate
- Body composition, weight, BMI, Body fat% and lean muscle
- Peak flow – lung function.

Partners and prospective partners

Public Health and Active Leeds jointly produced this bid, however, to make this pilot project a success we would be seeking to establish partnerships with activity and exercise providers within Middleton Park ward, Armley ward and West PCN which could accept referrals from clients wishing to move or exercise more. Groundworks is one such partner.

Referral pathway

Following a diagnosis of a LTC (such as diabetes, hypertension, or COPD) from a GP, the patient will be referred to a nurse based within the surgery. The nurse will conduct Health Care Assessment (HCA) part 1 (blood tests, healthy lifestyle questions) and then recall the patient for HCA part 2, whereby a conversation on condition management and improvement will be initiated with the patient. At this stage the nurse will be able to make a referral into LEAP via the CCPS template on both Systemone and Emis.

In addition to the newly diagnosed patients, the surgery also conducts annual reviews of people with a range of long-term conditions, including diabetes, hypertension and COPD. As part of the review, patients will also be offered a referral into LEAP. LEAP will also take referrals directly from the Specialist Diabetes Service delivered by Leeds Community Healthcare Trust.

There is also a self-referral option via the Active Leeds website, which can be accessed here: [Active Leeds for Health Online Referral Form](#)

END OF REPORT

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Inner West Community Committee

FACEBOOK highlights

3 March 2023 – 11 June 2023

Appendix 2

Inner West Community Committee

Since 3rd March 2023 the Inner West Community Committee Facebook page has gained: **47 new followers**, and now has a total of **1,795 followers**.

This means that this is the **2nd** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments, or shares



Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!

The most popular post since the 3rd March 2023 is the post regarding the Bike Library at Armley Hub which had a reach of 3,783!

The following below are screenshots of the most popular three posts since the 3rd March 2023. Alongside this are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – The Bike Library at Armley Hub!

Bike Library at Armley Hub Post: 3,783 people had this post delivered to them and it had 0 post clicks, with 69 likes, comments and shares.



2nd Place – Armley Forum Post

Armley Forum: 1,637 people had this post delivered, with 0 post clicks with 18 likes, comments and shares.



The Armley Forum is taking place on TONIGHT at Armley Hub from 7pm! check out the Agenda below 📌



Chair: Councillor Jim McKenna

No.	Agenda Item	Lead(s)
1.	Welcome and apologies	Cllr McKenna
2.	Police Update – Neighbourhood Policing Team	PCSOs Matt Penn and Pete Cade - West Yorkshire Police (WYP)
3.	Housing update – Housing Leeds	Paul Hodges – Housing Team Leader
4.	Leeds Safe Roads Vision Zero (Armley) – Safe and Sustainable Travel	Rosie Revell – LCC Safe and Sustainable Travel
5.	Asset Based Community Development – New Wortley Community Association	Victoria Kortekaas – New Wortley Community Association
6.	AOB: Next Steps and closing remarks	Cllr McKenna
7.	Date and time of next meeting: Tuesday 18 th July 2023	All to note

3rd Place – Armley Forum Post

Armley Forum Post: 1,264 people had this post delivered to them. There were **0** post clicks and **18** likes, comments and shares.



Leeds City Council Inner West Community Committee

May · 🌐



The Armley Forum is taking place on 16th May at Armley Hub from below 📍



Chair: Councillor Jim McKenna

No.	Agenda Item	Lead(s)
1.	Welcome and apologies	Cllr McKenna
2.	Police Update – Neighbourhood Policing Team	West Yorkshire Police (WYP)
3.	Housing update – Housing Leeds	Paul Hodges – Housing Team Leader
4.	Leeds Safe Roads Vision Zero (Armley) – Safe and Sustainable Travel	Rosie Revell – LCC Safe and Sustainable Travel
5.	Asset Based Community Development – New Wortley Community Association	Victoria Kortekaas – New Wortley Community Association
6.	AOB: Next Steps and closing remarks	Cllr McKenna
7.	Date and time of next meeting: Tuesday 18 th July 2023	All to note



Report of: Head of Locality Partnerships

Report to: Inner West Community Committee
(Armley, Bramley and Stanningley and Kirkstall)

Report author: Patrick Mulcahy

Date: Tuesday 4th July 2023

For decision

Community Committee Youth Summit/Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Inner West Community Committee with an update on the Community Committee Youth Summit.
2. The report provides the Inner West Community Committee with an update on the Youth Activity Fund Consultation.
3. The report asks the Inner West Community Committee, that consultation with young people, conducted via the Youth Summit and Youth Activity Fund survey, informs the Youth Activity Fund spend for the 2023/24 financial year.

Main issues

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved in the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. Youth Summits are an opportunity for young people aged 8-17 years living in Leeds to learn about local democracy, as well as influence the decision making of the Youth Activity Fund, by taking part in a consultation exercise that informs the Community Committee's budget spend.
8. Building on a commitment to engage and involve children and young people in decision making in their own communities, young people get involved in choosing which activities should be supported by the committees.

The Future of Youth Summits

9. Amongst other things, the pandemic provided us with an opportunity to reflect upon the Youth Summit model and consider how we adapt responses and approaches to meet the needs of young people in our respective communities, as well as reviewing the aims and objectives for the Community Committee Youth Summits.
10. As the Government removed all remaining domestic restrictions in law from Thursday, 24th February 2022, there was an appetite from schools/youth groups and Elected Members to reflect upon the Youth Summits and develop an approach for this municipal year.
11. Following meetings with various officers from the Communities Team, the Voice & Influence Lead for Children & Families and the Youth Service, a standardised baseline approach was agreed, that set out clear aims and objectives, as well as demonstrating measurable and specific outcomes.
12. These aims and objectives were subsequently agreed with our Executive Board Member, Community Committee Champions and Community Committee Chairs and discussed with Children & Families Sub Groups.

Aims/Objectives from the Youth Summits and Youth Activity Fund Consultation

13. Standardised baseline for all Youth Summits/Youth Activity Fund consultation are the following:
 - Age range of young people 8 – 17 years (links to the Youth Activity Fund Budget delegation to the Community Committees).
 - Opportunity to learn about local democracy & take part in the decision-making process/influence Youth Activity Fund Budget spend for the Community Committees.
 - Promote the Youth Council and the various Youth Matters Groups throughout the city.
 - Build relationships with schools/partners and provide an opportunity for networking.
 - Consult with as many young people as possible (hybrid approach) by ensuring that alongside the Youth Summits, other YAF consultation is coordinated (i.e., via online consultation/Breeze Summer Events).

- Ensure we are engaging with a diverse range of young people from different backgrounds and not just young people who are academically inclined, or naturally engaged with these types of events.
- Provide feedback on Youth Summits/other consultation methods via a “You Said, We Did” Youth Summit Report, that clearly outlines in each respective committee area, exactly what projects have been funded, or proactively commissioned from the Youth Activity Fund Budget.

How we Measure Success

14. Standardised baseline for all Youth Summits/ Youth Activity Fund consultation are the following:

- How many young people have been involved in the physical summits?
- How many young people have been involved in other forms of Youth Activity Fund consultation?
- How many schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation?
- How many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation?
- Has the “You Said, We Did” Youth Summit Report been prepared and delivered?

Reflections from the Youth Summits/Youth Activity Fund Consultation

Youth Summit

15. Localised conversations have been taking place regarding the Inner West Community Committee Youth Summit, in accordance with the Children’s Champion and Children & Families Sub Group.

16. As we appreciate and understand that each community is different, the specific arrangements for the summit have been worked through, using a collaborative approach, and progressed by relevant officers in the Communities Team, the Voice & Influence Team and the Children’s Champion, with the Inner West Community Committee Youth Summit taking place on the 5th of October.

17. A key objective for the Inner West Community Committee is that we engage with a wide variety of young people and that this engagement reflects the true diversity of the area, not just young people who are academically inclined, or naturally engaged with these types of events.

18. With this in mind the Communities Team attended the SEND Youth Summit, alongside the Voice & Influence Team, to consult with young people that have special education needs & disabilities. At the SEND Youth Summit which took place in November 2022, the Community Committees engaged with 56 young people that have special educational needs & disabilities.

19. We're aware that at one of the Youth Summit events that took place recently, we had a small number of young people that were home schooled, and this is an avenue we would like to explore for future events.
20. Another key objective for the Inner West Community Committee Youth Summit is that we promote the Youth Council and the various Youth Matters Groups throughout the city. This was done at the event on the 5th October, with some positive results, as there have been 25 Leeds Youth Council sign ups.
21. Primary schools continue to find it easier to make the commitment to attend the Youth Summits, which is understandable, although at the Inner West Community Committee Youth Summit we had good representation from Secondary Schools. All wards have been represented by schools and organisations that make up the committee area.
22. At the Inner West Community Committee Youth Summit, we engaged with 29 young people.

Testimonials/Feedback from the Youth Summit

23. Below are comments/feedback from the Inner West Community Committee Youth Summit.

Tony Barraclough, Leeds West Academy:

“A great trip today! A truly fantastic idea for young people to voice their thoughts, opinions and ideas around their local community. Lots of different Councillors and city figures appeared for the young people to fire questions at. None other than the Lord Mayor himself was in attendance in full regalia, taking plenty of time with the students to respond to questions and concerns, as well as photo opportunities. There were engaging activities giving the young people a virtual public spending on youth events and amenities. The day really felt like the students were being put in the driving seat of community change.”

Youth Activity Fund Consultation

24. Alongside the physical Youth Summit, the Communities Team also created a consultation survey for young people, as another objective is that we, “consult with as many young people as possible (hybrid approach), by ensuring that alongside the

summits, other consultation is coordinated; for example, online consultation, Breeze Summer Events”: <https://surveys.leeds.gov.uk/s/YouthActivities2022/>

25. This online survey has been circulated far and wide throughout the committee area and has been created using some new & innovative ways of engaging with young people, such as creating a QR code that directs young people straight to the survey, after being scanned with a Smartphone.



26. The Inner West Community Committee received 29 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events in 2022.

27. An additional online survey was also created to engage with young people that have special educational needs and disabilities. In relation to this survey, we had 12 responses.

28. The consultation survey ran from September 2022 and stayed open until the 31st March 2023, with the feedback from young people collated. This will, in principle, inform the Youth Activity Fund Budget spend for 2023/24.

Measurement of Success

29. Below are some key facts and figures from the Inner West Community Committee Youth Summit and Youth Activity Fund Consultation. These are provided in response to the standardised baseline measurement of success, agreed with Children’s Champions and Community Committee Chairs.

- How many young people have been involved in the physical summits? 29
- How many young people have been involved in other forms of Youth Activity Fund consultation? 41
- How many schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation? 15
- The number of projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation will be reported at the end of the next financial year.
- Has the “You Said, We Did” Youth Summit Report will be produced ahead of next year’s Youth Summit.

30. The report, referenced as the Youth Summit/Youth Activity Fund Consultation Report, is the Community Committee “You Said, We Did” Youth Summit Report outlined in the list above. Further conversations will take place with young people at appropriate opportunities over the coming months, regarding the Youth Summits and Youth Activity Fund Consultation, after the report has been discussed with the Inner West Community Committee.
31. As time progresses, the Communities Team will be able to assess “How many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation?” so updates will be provided to Children and Families Sub Groups throughout the course of the financial year.

Lessons Learned

32. All feedback from the Community Committee Youth Summits will be analysed, with a review taking place once all the events have finished, in a Community Committee Youth Summits: Lessons Learned meeting, with the Executive Board Member and Children’s Champions.
33. A report will also be taken to the Community Committee Chairs Forum in April 2023.
34. As we are keen that we continue to work closely with the Children’s Champions to develop the Youth Summits across the Community Committee areas, these conversations and feedback will help inform the Youth Summits in the next municipal year.

Youth Activity Fund Consultation Survey Recommendations

35. The consultation surveys submitted by young people from the Youth Summit and online survey in the Inner West Community Committee area, suggest the following Youth Activity Fund priorities for 2023/24:
- a. Youth activities on offer in both local and away venues such as community centres, youth clubs and sport centres as well as activities to be delivered evenly between indoors and outdoors.
 - b. Majority of provision taking place during the school holidays and on the weekend.
 - c. Ensure the activities are fun, active, create new friendships and provide children and young people more options. Good quality staff should be delivering the events.
 - d. Popular activities included;
 - 1. Sport
 - 2. Music/Cooking/Outdoor Adventures
 - 3. Arts and Crafts

Other activities mentioned; Japanese, Roller Skating, Biking and Football

36. It is recommended that any projects funded by the Inner West Community Committee from the Youth Activity Fund, focus on these key themes and activities in 2023/24.

37. To ensure that the Inner West Community Committee can make an informed decision when being asked whether they support funding for projects from its Youth Activity Fund, the Communities Team will advise the committee if the project meets the priorities identified by young people as a result of consultation that has taken place.

Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey

Appendix 1 is attached with this report.

Corporate Considerations

Consultation and Engagement

2. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the Youth Summit proposals and Youth Activity Fund survey.
3. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

4. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

5. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People's Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

6. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

7. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

8. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

9. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2022/23.

Recommendations

10. Members are asked to note:
 - a. Reflections from the last 12 months (paragraphs 16 – 32).
 - b. Details of the Youth Activity Fund consultation survey (paragraphs 36 - 38).
 - c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2023/24.
 - d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2023/24.

Inner West Youth Activity Fund Consultation 22/23



The Communities Team and Leeds Youth Service have consulted with 56 young people in the Inner West area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.



Where?

Inside vs. Outside

The majority (52.5%) wanted a variety of activities inside and outside



Local vs. Away

22.5% voted to have projects nearby and 27.5% wanted activities away from where they live (50% wanted both)



When?

School Holidays was the most popular time for activities



Weekends were second choice



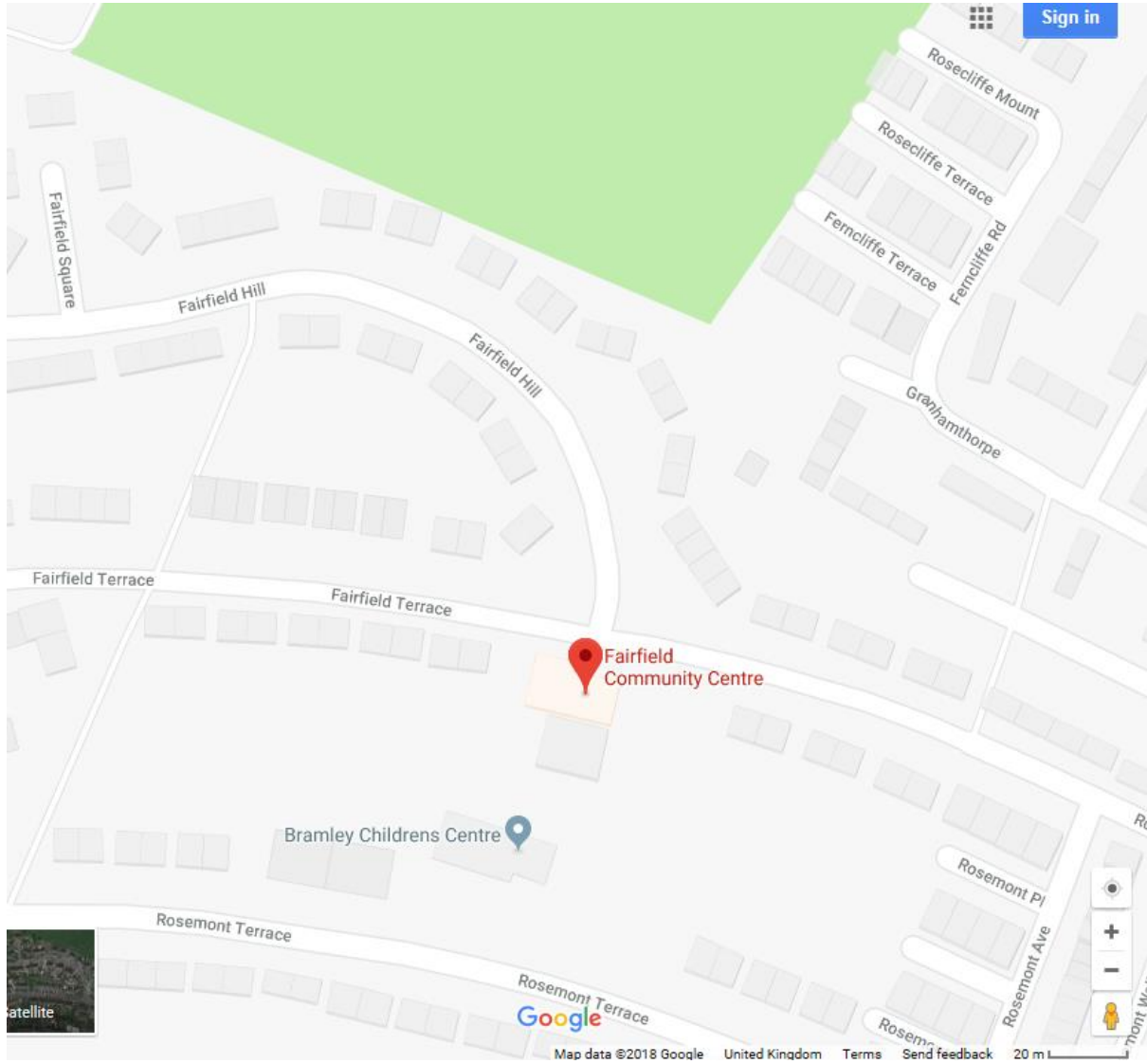
After School (before 6pm) came in third



Evening (after 6pm) was the least popular option

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Fairfield Community Centre
Fairfield Terrace
Bramley
LEEDS
LS13 3DQ.



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